



## Girls Incorporated<sup>®</sup> of Huntsville Ongoing Volunteer Project Application

All potential volunteers are required to complete an application, agree to release information leading to a criminal history and reference check, attend an interview and will receive notification within a week of their acceptance into the Girls Inc. volunteer program. Each accepted volunteer will be provided with a training session/s, project description and all resources needed prior to beginning their assignment. Girls Incorporated reserves the right to decline a volunteer applicant for any reason at any time.

### PERSONAL INFORMATION

Last Name:	First Name:	Middle Initial
Maiden Name (if applicable)	Birthdate ____ / ____ / ____	Ethnicity:
Full Address:	City, State	Zip Code:
Home Phone ( )	Work Phone ( )	Cell Phone ( )
Email address:		
Current place of work:		
Current job position:		

Please complete the following assessment:

How did you learn about Girls Inc.?

<input type="checkbox"/> Volunteer Fair	<input type="checkbox"/> Current Volunteer	<input type="checkbox"/> Volunteer recruitment website
<input type="checkbox"/> Friend	<input type="checkbox"/> School	<input type="checkbox"/> Other _____

### EDUCATION AND TRAINING

Please include information from college, and/or other educational training.

Institution Name	Area/Major	Years Studied

### PREVIOUS VOLUNTEER EXPERIENCE

Please include information from your most current volunteer experiences

Institution Name	Position Held	Dates

### TIME COMMITMENT/AVAILABILITY

Fixed Schedule  Need Flexible Schedule (please include times)

	Monday	Tuesday	Wednesday	Thursday	Friday
Morning					
Afternoon					
Evening					



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**REFERENCES**

(List two persons unrelated to you who can speak about your volunteer or work experience)

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

Name: \_\_\_\_\_ Relationship: \_\_\_\_\_

Phone ( ) \_\_\_\_\_

**VOLUNTEER INTERESTS**

What volunteer opportunities interest you at Girls Incorporated?

Center Programs	Outreach Programs	Support Services
<input type="checkbox"/> Media Literacy <sup>SM</sup>	<input type="checkbox"/> Program Instruction	<input type="checkbox"/> Preventing Adolescent Pregnancy
<input type="checkbox"/> Culture/Arts	<input type="checkbox"/> Curriculum Development	<input type="checkbox"/> Research
<input type="checkbox"/> Science and Math Education	<input type="checkbox"/> Marketing	<input type="checkbox"/> Science and Math Education
<input type="checkbox"/> Academic Tutoring	<input type="checkbox"/> Economic Literacy <sup>SM</sup>	<input type="checkbox"/> Data Management
<input type="checkbox"/> Sports, Health and Fitness	<input type="checkbox"/> Self-Defense and Safety	<input type="checkbox"/> Marketing
<input type="checkbox"/> Youth Leadership	<input type="checkbox"/> Child Abuse Prevention	<input type="checkbox"/> Fundraising
<input type="checkbox"/> Economic Literacy <sup>SM</sup>		<input type="checkbox"/> Public Relations
<input type="checkbox"/> Social Skill Building		<input type="checkbox"/> Special Events
<input type="checkbox"/> Self-Defense and Safety		
<input type="checkbox"/> Child Abuse Prevention		

Specific Volunteer Project: \_\_\_\_\_

What other skills do you have that could benefit Girls Incorporated during your volunteer experience?

<input type="checkbox"/> Microsoft Access	<input type="checkbox"/> Special Event Planning	<input type="checkbox"/> Curriculum Development
<input type="checkbox"/> Microsoft Excel	<input type="checkbox"/> Grant Writing/Fundraising	Specifically in the areas of:
<input type="checkbox"/> Microsoft Word	<input type="checkbox"/> Social Work/Counseling	<input type="checkbox"/> Science
<input type="checkbox"/> Database management	<input type="checkbox"/> Leading activities with groups	<input type="checkbox"/> Mathematics
<input type="checkbox"/> Data Tracking/Evaluation	<input type="checkbox"/> Spanish Speaker	<input type="checkbox"/> Culture/Arts
<input type="checkbox"/> Graphic Design	<input type="checkbox"/> Technical Support	<input type="checkbox"/> Technology
<input type="checkbox"/> Marketing/Public Relations		
<input type="checkbox"/> Other: (Please explain)		

Please list hobbies, interests, club affiliations, previous volunteer or work experience that would contribute to your experience at Girls Inc.:

**Permission to complete background check:**

I give permission for Girls Incorporated of Huntsville to perform a check of my background, including: criminal record, past employment and volunteer history, educational and professional status and personal references. I understand that I do not have to agree to this background check, but that refusal to do so may exclude me from acceptance into the Girls Inc. volunteer program. I understand that information collected during this background check will be limited to that which is appropriate to determining my suitability for particular types of volunteer projects and that all such information collected during the check will be kept confidential. I understand that Girls Incorporated of Huntsville provides equal volunteer opportunities to all qualified applicants without regard to race, religion, color, sex, gender, age, disability, marital status, sexual orientation, socioeconomic status, veteran status or national origin. I hereby also extend my permission to those individuals or organizations contacted for the purpose of this background check to give their full and honest evaluation of my suitability of the described volunteer project and such other information as they deem appropriate

Applicant Signature: \_\_\_\_\_

Date: \_\_\_\_\_