



Inspiring all
girls to be
strong, smart,
and bold

Dear Potential Volunteer,

Thank you for your interest in volunteering with our organization. Because our mission is to educate and empower girls, we hold high standards when selecting volunteers to work for our organization. This letter entails the process of volunteer selection and requirements needed in order to make our program successful and your volunteer experience fulfilling.

Volunteer Selection Process

1. Complete volunteer application
2. Initial interview
3. Volunteer orientation and assignment (contingent to favorable criminal background check and references)

Minimum Commitment

Because we value our organization and program participants, it is necessary to have dependable volunteers with a set schedule to support our program. Many years of experience has shown us that consistency is key to the overall success of our program. Therefore, a volunteer must commit to a minimum of **4 hours** per week. A total of **40** volunteer service hours must be completed before a letter of recommendation or volunteer verification letter is given.

In addition, an individual or an agency may volunteer to help with a one time, annual or special event

Volunteers must be assigned to a specific department or program. The supervisor for this assigned department or program will initial to verify the number of volunteer hours worked.

At any point a volunteer who is excessively late or absent is subject to termination.